

# APPLICATION FOR BUSINESS LICENSE FOR THE CALENDAR YEAR 2011

TOWN OF PENDLETON  
310 GREENVILLE ST  
PENDLETON SC 29670



PHONE: 864-646-9409  
FAX: 864-646-5425

BUSINESS NAME AND MAILING ADDRESS	EMERGENCY CONTACT NAME AND ADDRESS
Name: _____	_____
Address: _____	_____
Address 2: _____	_____
City, ST, Zip: _____	_____
Phone: _____	Tax ID Number: _____
Location: _____	Ownership Type: _____
Business Class: _____	Business Description: _____
Responsible Person: _____	Accountant Name: _____
Bonding Company & Bond Number: _____	
Other License#: _____ State Retail License#: _____	

CALCULATION OF LICENSE FEE:	LICENSE FEE
GROSS RECEIPTS      \$ _____	_____
	Late Payment Penalty      _____
ADDITIONAL FEE	
	Total Payment      _____
	=====
<p>Attach documentation of proof of gross receipts here. <b>Application will be returned if documentation is not attached.</b> Attach current copy of all State required certifications or license for business or profession (Contractor, Specialty Contractor, etc).</p>	
_____ Signature	_____ Title
	_____ Date

**PLEASE NOTE:**

All business will pay a fee based on prior year gross receipts. All in-town businesses must provide a copy of their Federal Tax Return or other approved documentation as proof of gross receipts. All business conducted outside the Town of Pendleton by in-town businesses and reported to another municipality for a business license may be deducted from the gross receipts, but documentation must be attached to the application. Out of town business must provide documentation of gross receipts for work done within the town limits of Pendleton. PENALTIES-DELINQUENT April 30. Penalties for delinquency in paying License Tax is 5% MONTHLY.

CHECK CASH	NEW - N	OUT OF BUSINESS - X	TRANSFER - T	NAME CHANGE - NC	OTHER - O
LICENSE FEES	PENALTY	AMOUNT DUE	GROSS SALES	DATE PAID	RECEIPT #
\$	\$	\$	\$		